

1. **PV, HW and MJ to meet and email to draft agenda approx. 3 weeks before any WDG meeting** - agenda to go out 2 weeks before meeting.
2. **MJ to revise WDG terms of reference.**
3. **MJ to write endorsing LLUK Youth Work Manifesto.** Maintain watching brief re any further action.
4. Seek involvement in the development of new qualifications built on new PNOS - **HW attending C&G event, all maintain watching brief.**
5. **MJ to organise a workshop** early Sept (?) focused on voluntary youth sector WD needs invite:
 - NCVYS re license debate
 - UKYouth re volunteer accreditation scheme
 - Speaker re funding for VYS training, e.g. Train to Gain & Peter Tate's work in Bradford
6. **MJ to revise the Training Update questionnaire, send to PV and HW, issue at June WDG meeting.**
7. **Explore with JH and GG if YWU WDG and HE couldn't collaborate on research** which would better equip practice, e.g. barriers, affects of commissioning on VYS, inter-relation of contracts and qualifications, cost implications, retention issues.
8. **MJ to invite Kay Tate to present to June WDG** on the mapping of the common core to youth work qualifications.
9. **At later meeting look more closely at the HE subject benchmarks over and against the PNOS** via a presentation session to explore how the more educational focus on the subject benchmarks might add to the more what people do focus of the PNOS.
10. **Seek to establish better and more fulsome communication with HOS/IYS via PV** as Chair re their understanding of workforce issues.
11. **MJ to start to work on a framework for the region to guide youth work related workforce development** - use PV and HW as sounding boards and perhaps set up a task group from WDG.